Coychurch Higher Community Council

Minutes of the meeting held on

Monday 8th May 2017

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| Present: |  |  |
| Chairman: | Alex Owen | AO |
| Vice Chairman: | John Powson | JP |
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| Councillors: | Robert Owen | RO |
|  | Susan Joseph | SJ |
|  | Lillian Davies | LD |
|  | Judith McCarthy | JM |
|  |  |  |
| Clerk | Karyl Carter | KC |

Meeting commenced: 1817

ACTION

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| 1. |  | Apologies: no apologies. All Members present. |  |
| 2 |  | Police matters: no information received. KC to find out who the senior police officer/manager is. | KC |
| 3 |  | Declarations of interest:  AO, SJ and JP – anything pertaining to the allotment.  JP – anything pertaining to caretaker |  |
| 4 |  | Minutes: the minutes of the meeting held on 27th March had been read. They were proposed to be accepted by SJ and this was seconded by RO and agreed by all. |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: The Clerk had walked FP 42 the day before this meeting and confirmed there were no problems. However, PTC had not carried out any work on the footpaths during the past 12 months. KC to speak to PTC to confirm their intentions as CHC are losing the money available for the maintenance against the agency agreement. | KC |
|  | 5:ii | Bethel Graveyard: Work to tidy up the graveyard has taken place so this item to be deleted. |  |
|  | 5:iii | BCBC Development of a CAP: RO updated those present and confirmed the Section 38 is being submitted to the WG on 8th June and will be advertised in the Glamorgan Gazette. |  |
|  | 5:iv | Publicity/PR: still no news of the Hyphen but stories will be needed to be sent in when we hear from PTC. A discussion took place on whether it would be feasible for CHCC to produce their own newsletter. | KC |
|  | 5:v | Heol Y Cyw Allotments: Members agreed the work carried out has been excellent and is a wonderful achievement and resource for the community. |  |
|  | 5:vi | Bus Shelter: after discussion, BC Alex Williams offered to speak the person who had submitted an objection to BCBC and this was agreed. | KC  AW |
|  | 5vii | Register of Interest Forms: KC explained that as part of the audit, Register of Interest forms must be completed asap. | KC |
|  | 5:viii | Grass overgrowth, Bulls Row: SJ is taking this to the next meeting of the Conservators. | SJ |
|  | 5:ix | School plaque: KC informed Members of a new face-book page set up to do something to commemorate the school which is due for closure in 2018. KC suggested a tea party could be held in the hall to bring the community together. SJ asked the Clerk to write to BCBC to see if it’s possible to retain the sign above the door and the school bell. BC Alex Williams will also speak to BCBC on this matter. SJ confirmed the school plaque is in Bethel Chapel. A date for the closure is not known to date. | KC  AW |
|  | 5:x | Signpost – Penprysg Hill: the sign is not visible due to overgrowth. AO had reported this to BCBC. KC and BC Alex Williams will also pursue this. | KC  AW |
|  | 5:xi | Signpost – Rhiwceiliog: AO has reported the incorrect spelling to BCBC. KC and BC Alex Williams to pursue this. | KC  AW |
|  | 5:xii | Flowers/baskets: RO confirmed this project is cost prohibitive so item to be deleted. |  |
|  | 5:xiii | Bus Service: KC confirmed still waiting to hear from Properties, BCBC, | KC |
|  | 5:xiv | Miners Memorial: SJ will have something to report on this matter at the next meeting. | SJ |
|  | 5:xv | Pavements and dropped kerbs: KC waiting to hear from BCBC. BC Alex Williams will also pursue this. | KC  AW |
|  | 5:xvi | Pot hole by Mrs LG’s home: AO had been informed. KC and BC AW to pursue this. | KC  AW |
|  | 5:xvii | Blocked Drain – Welfare Hall: this matter has been sorted by RO and can now be deleted. |  |
|  | 5:xviii | Football posts in field: AO confirmed this would be finalised by the end of May so could now be deleted. |  |
|  | 5:xviv | Rubbish hoarding: AO confirmed there had been further developments in this matter and a site meeting is in hand. AO also confirmed a POVA case had been made to S/S BCBC. | AO |
|  | 5:xx | School – surveyor: this item to be deleted. |  |
| 6 |  | Collaboration with PTC: as per items above, all in hand. | KC |
| 7 |  | Millennium Site: the Clerk will ensure the site is monitored and dealt with by PTC | KC |
| 8 |  | Car Park - CAT: no news to report. KC to request properties tidy it up. | KC |
| 9 |  | Heol Y Cyw Welfare Hall: the Hall is looking very good and the re-decoration is nearly finished. KC requested reimbursement to CHCC for the lights and reimbursement to herself for the skip-hire. RO will deal with this. | RO |
| 10 |  | Correspondence and planning: as per correspondence list. |  |
|  |  | **NOTE: JP LEFT THE MEETING AT 1925.** |  |
| 11 |  | To receive reports from: |  |
|  | 11.i | Representative on the School Governing Body: JP absent. |  |
|  | 11.ii | Representative on the Board of Conservators: no meeting to report. |  |
|  | 11.iii | Representative on One Voice Wales: no meeting attended. |  |
|  | 11.iv | Representative on the Town and Community Council: no meeting attended |  |
| 12 |  | Finance: the Clerk could not present the AR for approval as she had been unable to obtain a bank statement as at 31st March for the gratuity account. (MN received the statements and is away – no other signatories so bank will not give KC statement). As the AR has to be with the auditor by 13th June, KC will have to call an extraordinary meeting so that it can be approved and signed off. As former CC Newth did not stand for election, he can no longer be a signatory on the account. It was agreed AO and JP will be the signatories on the gratuity account and will attend the bank to sort the paperwork out and a request made for the statements to be sent directly to the Clerk.  Members agreed for the Clerk to pay the auditors invoice of £522. The Clerk gave out finalised 2016/17 R and P accounts with supporting bank statements to all members. No question arose in respect of the accounts. | KC  AO  JP |
| 13 |  | Matters for the Clerk: |  |
|  | 13:i | Parking on Rhaglan Hill: SJ continues to express concern relating to people parking on the bend on Rhaglan Hill. She requested the Clerk report her concerns to PCSO Morgan. | KC |
| 14 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed at 2010. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |